

ORIGINAL

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 11th DAY OF SEPTEMBER 2025**

BE IT REMEMBERED that at 9:00 a.m. on the 11th of September 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

DECLARE A QUORUM PRESENT:

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT

OCT 09 2025

APPROVED /cg

ANNOUNCEMENTS:

Harrison County Extension Agents won the following awards:

Jennifer Dyson, CEA-4-H Youth Development

Texas Association of extension 4-H Youth Program Development Communicator

Award-Exhibit

Communicator Award- Education Piece

Golden Clover- Early Career Achievement Award

Louraiseal McDonald, CEA-FCH

Texas Extension Association Family & Consumer Sciences Community

Partnership Award-Team

Matt Garrett, CEA Ag and Natural Resources

Texas Counties Agriculture Association

Communication Award Audio Recording Radio Show KMHT 1st Place

Communication Award Personal Column Marshall News Messenger 1st Place

Communication Award Website and Online Content 2nd Place

Recognition of the Sam Houston Elementary STEM Academy in Marshall, TX and George Washington Carver Elementary in Karnack, TX won the Texas A&M AgriLife Extension Healthy School Recognized Camp Award

PUBLIC COMMENTS - AGENDA ITEMS ONLY

DECLARE A QUORUM OF PRESENT and VOTING:

Call to Order by the County Judge, Chad Sims, at 9:18a.m.

ITEM A

AUDITOR:

Administrative Report given by Becky Haynes. No action to be taken submission of financial reports. Exhibit A

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-364

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the line item transfer of \$547,012.90. Exhibit A-1

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-365

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of 1,444,296.41. Exhibit A-2

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-366

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for August 29, 2025. Exhibit A-3

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-367

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Budget Amendment pursuant to LGC 111.0106. Special Budget for Grant or Aid money regarding the Texas State University Tobacco Stings. Exhibit A-4

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-368

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Budget Amendment per LGC Sec. 111.011- changes to budget for county purposes. Exhibit A-5

ITEM B

ROAD AND BRIDGE DEPARTMENT:

Administrative Report: NO action to be taken- Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment.

Motioned by Comm. Timmins
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-369

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES:

9/2/25 Tommy Joe Henigan Mechanic/36-3/18.9192

RANGE/STEP CHANGES:

8/25/25 Tristan Barringer Temporary/\$10.3476 to Equipment Operator II/29-3/16.6094

RESIGNATIONS:

8/23/25 Johnavin McCray Temporary/\$10.3476

8/23/25 Jaden Reaves Temporary/\$10.3476

9/1/25 Rodrick Carraway Eq. Operator II/29-4/\$16.9155

TERMINATIONS: None

RETIREMENTS: None

Full Time Employees (54)	48 (Includes County Engineer & Road Administrator)
F/T Vacancies:	6
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary: (6)	0
Temp. Vacancies:	6

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-370

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department: Exhibit B-2

Spectrum Gulf Coast LLC:

Craig Road-CR 3003 Ireland Williams-CR 1106 (2) Longridge Church road- CR1107

Sneed Road-CR 1108 Web Rogers Rd- CR 1103

Gum Springs Water Supply Corporation:

Hunt Cutoff-CR 3630

Tristate NLA, LLC:

Mt. Pleasant Rd- CR 3505 (3) Stan Summers Rd- CR 3506

Elbert Page -CR 4605

ITEM C

SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken- Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

HARRISON COUNTY SHERIFF'S OFFICE ACTIVITY SUMMARY

DATES: 08-6-2025 TO 09-2-2025

Total Calls for Service: 2,556 Criminal Reports Taken: 80

Criminal Investigation Assigned Cases: 34

Arrest HCSO: 59 (Figure: Arresting Deputy & Booking Jailer)

Traffic Citations Issued: 428 Mental: 6

Transport/Warrants Office: 32 Transports

5,114 Mileage

Civil Process: Legal Documents Received: 109

Served: 52 Personal Service

22 Indictment Precepts served in Jail

11 Tax Postings

15 CCL/DC Postings

1 Harrison Central Appraisal District Tax Sales

Total Served: 101

Juror Notices: 80

9-2-2025 @ 9:30 AM JAIL POPULATION: 263

8-6-25 TO 9-2-25 CONTACT INMATES

MARION COUNTY (0) US MARSHALL (27) TOTAL 27

**HARRISON COUNTY SHERIFF'S OFFICE FIRE MARSHALL AND OSSF DIVISION
ACTIVITY SUMMARY**

07-30-2025- 08-31-2025

FIRE MARSHALL DIVISION

Citations/warrants: 0

Fire inspections: 07

Illegal dumping cases: 06

Loads: 06

Litter picked up (cubic feet): 3,360

Structure fires: 01

**ENVIRONMENTAL HEALTH DIVISION
07/30/2025-08/31/2025**

Complaints: 12

Notice of violations: 02

Citations: 00

Inspections: 34

Utility Hookups- Upshur Rural Electric: 26

Utility Hookups- Panola – Harrison Electric: 26

Single Family Permit: \$360.00 22=\$7,920.00

Commercial Permit: \$560.00 11= \$6,160.00

Multifamily Permit: \$560.00 0= \$0.00

Subdivision Review: \$50.00 01=\$50.00

Re-Inspection Fee: ½ of Permit fee 0=\$0.00

Total money Collected

\$14,130.00

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-371

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation in the amount of \$200 from David Thomas, which is to be used for Harrison County K9 Program. Exhibit C-1

ITEM D
COUNTY CLERK:

Motioned by Comm. Timmins
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-372

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the transcribed minutes of Commissioner's Court meeting on August 26, 2025. Exhibit D-1

ITEM E.
TREASURER:

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-373

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the Harrison County Treasurer's Investment Report for the Month of July 2025. Exhibit E-1

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-374

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Treasurer's Monthly Report for July 2025 and the authorization to publish on the county website pursuant to LGC section 114.026. Exhibit E-2

ITEM F.

NEW BUSINESS:

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-375

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the setting Sheriff's & Constable's Fees to be effective January 1, 2026. Exhibit F-1

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-376

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the TxDOT Airport Project M2619MARS Agreement regarding the Routine Airport Maintenance Program-(RAMP). Exhibit F-2

Motioned by Comm. Timmins
Seconded by Comm. Koos

All members voting in favor
Motion carried unanimously (5-0)
Order #2025-377

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the Notice of general Election to be held on November 4, 2025, to adopt Proposed Connotational Amendments. Exhibit F-3

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-378

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the Lead Judges for the November 4th, 2025 General Election. Exhibit F-4

G. FY 2025-2026 BUDGET ITEMS:

1. PUBLIC HEARING- Proposed 2025-2026 Harrison County Budget

Public Hearing Open: 9:45am
Public Comments: None
Public Hearing Closed: 9:46am

2. Consideration and action regarding the adoption of the FY 2025-2026 Budget to include the Following:

- a. PUBLIC HEARING- Proposed 2025-2026 Salaries, Expenses and other Allowances of Elected County Officials.

Public Hearing Open: 9:47am
Public Comments: None
Public Hearing Closed: 9:47am

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)

ITEM #2-B.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the setting of salaries, expenses, and other allowances of Elected County Officials for FY 2025-2026. Exhibit G-2B

c. PUBLIC HEARING- Proposed County Clerk's Record Archive Fee Plan 2025-2026

Public Hearing Open: 9:48am
Public Comments: None
Public Hearing Closed: 9:49am

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-380

ITEM #2-D.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the County Clerk's 2025-2026 Record Archive Fee Plan. Exhibit G-2D

e. PUBLIC HEARING- Proposed District Clerk's Records Technology Plan 2025-2026

Public Hearing Open: 9:50am
Public Comments: None
Public Hearing Closed: 9:51am

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-381

ITEM #2-F.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the District Clerk's 2025-2026 Records Technology Plan. Exhibit G-2F

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-382

ITEM #2-G.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve and setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand jury Commissioners for FY 2025-2026. Exhibit G-2G

(\$20.00 first day and \$60.00 every day after)

h. Approval of Orders by District Judge, Brad Morin as follows:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-383

ITEM #1-H.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of Order Setting Salaries of County Auditor and Assistant Auditors. Exhibit G1-H

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-384

ITEM #2-H.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of Order appointing District Court Reporter and setting of salary. Exhibit G2-H

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-385

ITEM #3-H.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of Order appointing District Court Bailiff and setting of salary. Exhibit G3-H

- i. Approval of Orders by the County Court at law Judge Joe black as follows:

Motioned by Comm. Koos
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-386

ITEM #1-I.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of Order appointing County Court at Law Bailiff and setting salary. Exhibit G1-I

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-387

ITEM #2-I.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of Order appointing County Court at Law Reporter and setting salary. Exhibit G2-I

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-388

ITEM #2-J.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of action to establish the 2025-2026 annual employment positions and compensation for county employees. Exhibit G-2j

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-389

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the adoption of the Harrison County Budget for FY 2025-2026. Exhibit G-3

1. PUBLIC HEARING- discussion on Tax Increase for FY 2025-2026.

Public Hearing Open: 10:00am
Public comments: None
Public Hearing closed: 10:01am

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-390

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2025-2026. Exhibit G-5

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-391

ITEM #6.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve to ratify property tax collection increase of \$1,718,369.00 for FY 2025-2026. Exhibit G-6

Motioned by Comm. Hatfield
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-392

ITEM #7.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of setting fees to be collected by the County Clerk and District Clerk for FY 2025-2026 that are not mandated by statute. Exhibit G-7

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-393

ITEM #8.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve the technical training for all JP's and their clerks for the fiscal year 2025-2026 to be paid out of the JP Tech Fund. Exhibit G-8

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-384

ITEM #9.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve to pay eight days (Sept 22nd- Sept 30th) at the new pay rate that will be effective October 1, 2025. Exhibit G-9

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)

ITEM #10.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of the Resolution setting the FY 2025-2026 regular terms of Court for the Harrison County Commissioners' Court, to include Dates for Regular Meeting of Commissioner Court October 1, 2025 through September 30, 2026 and approval of the Senior Member of Commissioners Court to Preside as Judge Pro Term for said meetings in absence of County Judge. Exhibit G-10

Motioned by Comm. Hatfield
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-386

ITEM #11.

IT IS ORDERED by the Commissioners' Court of Harrison County to approve of the Harrison County Holiday Schedule October 1, 2025, through September 30, 2026. Exhibit G-11

To see more information regarding the FY 2025-2026 Budget for Harrison County please go to:
<https://www.harrisoncountytexas.gov/page/harrison.Budgets>

ATTACHED: TAXPAYER IMPACT STATEMENT FOR THE COUNTY OF HARRISON

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:09 a.m.

ATTEST:


Heather Henigan, County Clerk
Harrison County, Texas


Chad Sims, County Judge
Harrison County, Texas

Minutes approved on: October 9, 2025